

St John the Baptist C.E. Primary School

Charging and remission policy

The Governors of St. John the Baptist Primary School have responded to their statutory duties as defined in the 1988 Education Act and present the following information to parents.

Charging Policy

Curriculum Activities

Governors envisage that some educational activities which could be considered chargeable and occur during the school day will remain free e.g. craftwork, cooking, pottery, needlework etc.

Occasionally groups may be invited to school to enhance curriculum provision e.g. theatre groups, historical re-enactment etc. Governors anticipate that parents may be invited to make voluntary contributions towards the cost but it is possible that the Friends of the School or school fund may subsidise costs. Similarly if children visit a theatre then parents will be asked if they wish to make a voluntary contribution.

Parents, teachers and Governors have always given swimming a high priority at this school and swimming is a legal requirement of the National Curriculum. The school asks parents if they wish to make a voluntary contribution towards transport costs.

Class visits are usually the most costly activity in which a class engages during any one year. It is not possible to charge parents for such visits which may occur mainly in school time. The Governors hope that the parents will respond favourably if asked if they wish to make a voluntary contribution in order that these activities might continue.

Any visits occurring mainly or wholly out of school times will not be directly linked to the curriculum and will therefore be charged for in full.

We make it clear that before confirming any activity for which contributions are requested you will be consulted by letter. **No child will be excluded from an activity linked directly to the school curriculum because parents decline to make a contribution** nor will contributions ask for total more than the cost of the activity / visit made wholly or mainly during school time. You will appreciate, however, that if insufficient voluntary contributions are forthcoming the school reserves the right to cancel any proposed activity.

Activities outside of statutory provision

A charge will be made for individual instrumental tuition where this is over and above the requirements of the National Curriculum and provided by the County Music Staff or other providers. Charges are made in line with those charged and at a pro-rata rate depending on the length of the tuition time.

Charges are made for some after school activity clubs, as these are not part of curriculum provision. Children currently in receipt of Free School Meals are exempt from these charges under the school's remission arrangements.

The school operates before school, after school and holiday childcare provision, known as Kid's Club. Kid's Club is run under school governance. This out of school provision must not draw on any of the financial resources provided to school. The school charges for this provision and there are no remission arrangements. Current charges are available from the school office.

A charge will be made for residential visits / activities made wholly or mainly out of school time. Charges will cover the total cost of the visit and any expenses incurred by the school in order for the visit to take place. Such visits are covered by the school's remission policy.

The Governors may ask parents to pay for the cost of repair to defaced, damaged or lost books, or the cost of replacing or repairing any school property e.g. windows, where this is the result of children's inappropriate behaviour.

Remission Policy

Where the parents of a child currently have circumstances that would mean that the child would still be eligible to meet the criteria for Pupil Premium the Governing Body of St. John the Baptist Primary School will remit the full cost of

1. Any residential activity organised by the school.
2. Any charged for after school activity club (but not Kid's Club which provides childcare facilities).
3. Will give a voucher worth £50 towards the cost of uniform with the school emblem.

NB : Current eligibility is not regarded as simply being part of the "ever 6" pupil premium criteria for school funding.

The Governing Body is also prepared to consider remission in other cases of hardship for all other activities. Authorisation of remission will be delegated to the Headteacher.

This policy appears in the school brochure for parents.

Policy History

Minor amendments of the September 2013

Discussed and agreed at the meeting of the full governing body September 2016.